



Last updated: February 5, 2024

Position: Social Services Program Director

Location: Berkeley, CA

The Organization

Oasis Legal Services (Oasis) is a nonprofit based in Berkeley, California, with a second office in Fresno. We proudly provide quality legal immigration services to LGBTQ+ immigrants. Founded in 2017, Oasis supports over 800 clients a year with legal representation and social services case management. We specialize in affirmative asylum, lawful permanent residency, VAWA, citizenship, and family petitions. In addition to direct representation and wrap-around social services, we partner with local community organizations and national coalitions on education and advocacy projects.

The Position

Oasis is seeking a full time Social Services (SoS) Program Director to oversee our growing Social Services Program. The SoS Program Director will work alongside our legal team to provide holistic support to clients throughout their immigration case through both individual case management and supervision of other SoS team members, including MSW and undergraduate interns. The position requires a strong advocate with experience in case management, program development, solid organizational skills, and an interest in cultivating the next generation of social workers. This position reports directly to our Director of Programs. Key components of the position include:

- Providing case consultation/supervision for client work done by SoS staff and social work interns, including: assisting clients in applying for applicable benefits and connecting clients to programs for asylees, mental health services, affordable healthcare, emergency housing, cash assistance, job training, and legal name and gender change assistance
- Program development and management, including year-round recruitment of social work interns
- Resource creation and client education about employment rights, housing access, STI and HIV prevention and treatment, and public benefits
- Training to external partners and agencies on working with LGBTQ+ immigrants, including available supports and barriers to service

Primary Responsibilities

- Supervise Oasis' SoS staff and interns, both in-person and remotely
- Connect clients with appropriate social services and supports, both through short-term direct case work and through continued supervision and case consultation
- Develop relationships with local social service providers and agencies

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Central Valley: 1060 Fulton St., Fresno, CA 93721 | (559) 777-6786

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- Advocate for clients and represent Oasis in non-legal settings (i.e., social service and social security offices, community-based organizations, local housing authorities, community forums, etc.)
- Provide training to Oasis' legal team on best practices for trauma-informed, culturally responsive supports and resources
- Periodic travel to Oasis' Fresno office to meet with SoS staff and oversee SoS client outreach events

Qualifications

- Master of Social Work (MSW)
- Fluency in English and Spanish
- A minimum of two years postgraduate experience working in direct clinical practice, case management practice, and/or program administration
- Experience working with members of the LGBTQ+ **and/or** immigrant communities
- Ability to work from our office in Downtown Berkeley at least 3 days a week

Compensation and Benefits

Salary range is \$85,000-\$95,000 (for full-time) depending on experience. Position available at a 4-day or 5-day work week schedule; flexibility available for those carrying private practice or roster of individual clients. Benefits include medical, dental, and vision coverage. Generous vacation and holiday package. Retirement benefits. Professional development opportunities including membership in relevant local, statewide and/or national associations, and attendance at relevant conferences, as determined by Oasis' professional development policy and budget.

How to Apply

Review of applications will begin immediately and continue until the position is filled. Applicants are encouraged to apply as soon as possible. Submit via email only: 1) cover letter, 2) resume, and 3) a list of three professional references to admin@oasislegalservices.org. Place these words in the subject line: "Social Service Program Director_Full Name"

We strongly encourage individuals from traditionally underrepresented communities, especially the LGBTQ+ and Latine communities, to apply. Oasis Legal Services does not discriminate on the basis of race, color, religious creed, sex, gender, gender expression, gender identity, age, national origin, ancestry, disability, marital status, sexual orientation, military status, prior contact with the criminal justice system, or any other basis prohibited by law.